# AUTHORIZATION FORM FOR CUSTOM BRACES

PO Box 1623, Windsor, Ontario N9A 7B3
Attn: EHS Department
**Customer Service Centre**
**1-888-711-1119 or (519) 739-1133**
**Fax (519) 739-0046**
**Email: medical.authorization@greenshield.ca**

**To the Patient**: The details requested below are mandatory in order for Green Shield to determine our liability with respect to this request. For prior approval, please forward this form to the address indicated. A response letter outlining our liability will be forwarded to the patient promptly. Our decision is not intended to interfere with or reflect upon the course of treatment recommended by your doctor. Failure to request pre-approval may result in a denial of your claim.

## SECTION I – MUST BE COMPLETED IN FULL BY THE PATIENT /GUARDIAN

**Patient's Name** _____ **Date of Birth** _____/_____/_____ **Age** _____

**Address** _____ **Green Shield I.D. No** _____

_____ **Telephone No** _____

_____ **E-Mail Address** _____

Do you have any other Group Insurance coverage that may include these services as benefits? Yes ☐ No ☐
If yes, please provide Insurance Company name _____
If other coverage is Green Shield, indicate Green Shield number _____

## SECTION II - MUST BE COMPLETED IN FULL BY TREATING PHYSICIAN

**1.** I, as the attending Physician, hereby prescribe the following custom brace for the above named patient. (Please include specifications when available.)

(A) Type of Brace: _____

(B) Left _____ Right _____ Bilateral _____

(C) Estimated cost: _____

**2.** Condition of Patient: Acute _____ Chronic _____

**3.** Duration of Need: Weeks _____ Months _____ Year(s) _____ Lifetime _____

**4.** Diagnosis (Please be specific): _____

**5.** Past Treatments: Physio _____# of Treatments Surgery _____ Medications _____ X-rays _____

**6.** Degree of joint space: Past/Future Loss _____ NA _____

**7.** Specify medically why a custom brace is necessary as opposed to a standard brace: _____

_____

**8.** Was brace shown to patient and costs provided? Yes ☐ No ☐

**9.** Is the prescribed item a replacement? Yes ☐ No ☐ If Yes, give reason _____

**10.** Has application been made for Government funding? Yes ☐ No ☐ If No, give reason _____
Not Applicable ☐

**11.** Is the device(s) and/or medical equipment required:

- As a result of a work related injury? Yes ☐ No ☐
- A motor vehicle accident? Yes ☐ No ☐
- For sports purposes only? Yes ☐ No ☐

_____ _____
**Physician's Signature** **Date**

_____ _____
**Physician's Name (Please Print)** **Physician's Telephone Number**

I am authorized by my spouse and/or dependents to disclose and receive information about them that is used for these purposes. I understand that this information may be seen by the cardholder.

By signing this claim form and/or submitting actual receipts, I agree that the information provided is complete and accurate. I understand that the information provided by me to Green Shield Canada about myself and my dependents, will be used by Green Shield Canada for claims adjudication and any other services necessary in the administration of our benefits which may include the exchange of information with other parties to administer this benefit claim.

I further authorize Green Shield Canada to obtain and exchange information with other parties, such as health practitioners or insurers, in order to confirm the accuracy of the submitted claim(s) information. In the event of suspected fraudulent activity pertaining to claims submitted on behalf of myself and/or my dependents, I acknowledge and agree to the disclosure of this information to relevant parties, such as the Plan Sponsor, regulatory and law enforcement agencies.

**ALL CLAIMS MUST BE RECEIVED BY GREEN SHIELD CANADA WITHIN 12 MONTHS OF THE DATE OF SERVICE (unless otherwise stated in your benefit plan documentation).**
**THE COST, IF ANY, OF OBTAINING THIS INFORMATION IS AT THE EXPENSE OF THE PATIENT/PLAN MEMBER.**